

RNAMED Graduate Program

- Application procedure, data protection & privacy policy -

As you apply *via* email, please enclose the following declaration of consent with your application:

"I, [your full name], hereby consent to all personal data provided by me during the application procedure being processed by the RNAMED group leaders, program coordinator and respective human resource departments. I have read the privacy policy and am informed about my rights."

Description and scope of data processing

In our job advertisement in various media and on our website, we offer users the opportunity to apply for open positions by providing their personal data. Interested parties send us their data via email.

Recipients of personal data

In addition to the Human Resources department, the RNAMED PIs and coordinator have access to your application documents. The relevant Works Committee and/or the representative for people with disabilities may also access application documents. Data is not shared with third parties.

We are obliged not to make economic resources available, neither directly nor indirectly, to persons covered by certain EU provisions (e.g. EU measures to combat terrorism, or compliance with embargo regulations). An employment relationship would fulfil these criteria and should therefore be avoided. For this reason, a comparison is made against lists of these persons.

The applicant selection procedure is based on the criteria of aptitude, qualification and professional performance.

The following data is collected during the registration process

1. Salutation
2. First name
3. Last name
4. Email address
5. Other application data and documents, e.g. CV or references

Legal basis for data processing

The legal basis for the processing of the data is Article 88(1) of the GDPR, in conjunction with Section 26 of the BDSG (Federal Data Protection Act) for the purpose of implementing pre-contractual measures as part of the application procedure. The legal bases for comparison with lists of persons are EC Regulation 2580/2001 and EC Regulation 881/2002, as well as all embargo regulations implemented by the EU. The legal basis for the processing of the data by the relevant Works Committee is Section 80 of the Betriebsverfassungsgesetz (Works Constitution Act). The legal basis for the processing of the

data by the representative for people with disabilities is Sections 81 and 95 of the Sozialgesetzbuch Viertes Buch (Fourth Book of the German Social Code).

If the application documents contain information and data that are not necessary for evaluation according to these criteria, the applicant provides these to us explicitly on a voluntary basis – pursuant to Article 6(1)(a) of the GDPR (consent) – (see "Declaration of consent for the application procedure" below). If the application indicates racial and ethnic origin, political opinion, religious or ideological convictions or union membership, or contains genetic or biometric data, health status or information regarding sexual life or orientation, the voluntary nature of this information also explicitly applies here.

Declaration of consent for the application procedure

As you apply via email, please enclose the following declaration of consent with your application:

"I, [your full name], hereby consent to all personal data provided by me during the application procedure being processed by the RNAmEd group leaders, program coordinator and respective human resource departments. I have read the privacy policy and am informed about my rights."

Consent is given on a voluntary basis and can be withdrawn at any time with effect for the future. Your data will not be further processed after receipt of the withdrawal of consent and will be deleted immediately. The withdrawal of consent shall not affect the lawfulness of processing carried out up until that point. The information will be kept strictly confidential and encrypted during electronic transmission.

Purpose of data processing

Data is processed for the purpose of deciding whether to establish an employment relationship and is required for participation in the application procedure. If you do not provide the minimum required personal data, this may lead to exclusion from the application procedure.

Storage period

All submitted application documents will be completely deleted six months after the completion of the application procedure and dispatch of a rejection.

Objection and removal option

You may modify any data stored about you or withdraw your application at any time. Users may withdraw their consent by writing to tim.schnyder@uni-wuerzburg.de